



CUSTOMER INFORMATION

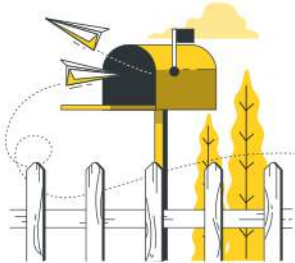
CUSTOMER **SIGN-ON** **STEP GUIDE**

CALL NOW
847-336-2700

WWW.TOTALPAVING.COM

Our Customer Service Representatives can help you get your project underway.

STEP 1. SUBMIT SIGNED CONTRACT.



After confirming details of your project with your pavements consultant and have a finalized quote, you may confirm the service by signing the selected quote and submitting it in one of these forms:

- E-signature & Approval - directly from emailed quote received, press approve & sign when prompted.
- Via E-mail: send signed contract to: sales@totalpaving.com
- Via Mail: Print, sign and send to: 115 Old Skokie Road, Park City, IL 60085, Via Fax: (847) 336-6221

STEP 2. SUBMIT DEPOSIT.



Along with your signed quote, a 50% deposit of the total contract price is required. You may submit payment in the following ways:

- E-Check: Free & secure, a link will be emailed to you as soon as an approved quote is received by a representative.
- Mail Check: 115 Old Skokie Road, Park City, IL 60085
- Credit Card: 3% processing fee applies.
- Cash: Call to schedule an appointment.

STEP 3. APPLY FOR PERMITS.



We can complete the permit application, drop-off, & pick-up permit from the village. To do so we will need:

- We will complete the permitting process for you.
- Customer is to provide a copy of your property plat of survey either in person or electronically.
- Reimbursement of permit charge from Village will be billed on final invoice.
- For electronic submissions of plat please submit to sales@totalpaving.com.

TOTAL PAVING AND BRICK SERVICES

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STREAMLINED PERFORMANCE • UPSTANDING QUALITY

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- info@totalpaving.com
- Fax. 847-336 – 6221